



# START-UP REQUEST FORM

Hazardous gas monitoring

Phone#: 604-298-6453

Fax#: 604-298-6454

IPhone#: 778-938-6453

[mike@vikingtechnologies.ca](mailto:mike@vikingtechnologies.ca)

## ATTENTION

*This form must be returned by E-mail to [mike@vikingtechnologies.ca](mailto:mike@vikingtechnologies.ca) or by fax to 604.298.6454*

**Allow no less than 5 business days from the date we receive this form to schedule the start-up & commissioning. There will be an additional fee of \$135.00 applicable for all start-up/commissioning requests with less than 5 business days notice.**

**Please make sure to provide ladders or lift needed by the technician**

Site safety orientation, waiting time, or other unexpected site interruptions (**more than 10 minutes**) will be extra billed. Remember this is a service we provide for you/your company and our technician should under normally circumstances only on site for a shorter amount of time so **Please** make sure parking are available for our technician as extra time spent on finding parking and parking fee's will be added as an extra to invoice.

Hazard Monitoring Start-Up Requested By		Project Site Information's	
Company:		Company:	
Address:		Building Name:	
City:		Address:	
Postal Code:		City:	
Contact:		Postal Code:	
Phone:		Site Contact:	
Fax:		Phone:	
Email Address:		Email Address:	

**Please take note that a minimum fee of \$250.00 plus travel cost and taxes will be applicable if our technician must return to site, due to incomplete installation or other contractor delays. If our technician has to wait more than 10 minutes the following hourly rate will be \$125.00 plus GST. Please make sure there is parking available for our technician, if not our technician will drive away which means start-up would need to be re-scheduled for a date where site can provide parking.**

## HAZARDOUS GAS MONITORING EQUIPMENT DESCRIPTION

Brand of Equipment: \_\_\_\_\_

Model of Standalone Sensors: \_\_\_\_\_

Model of Transmitters/Sensors: \_\_\_\_\_

Model of monitor: \_\_\_\_\_

Quantity of Transmitters/Sensors: \_\_\_\_\_

Location of Transmitter/Sensors: \_\_\_\_\_

**Specify the location where the transmitter/sensor are installed. How many sensors/transmitters per floor, type of building, etc.**

Location of Monitor/Controller: \_\_\_\_\_




**Specify the location where the monitor / controller are installed.**

Quantity per floor: \_\_\_\_\_ Gas type: \_\_\_\_\_

## START-UP/COMMISSION CHECKLIST

- System is installed according to the national building regulations (building and electrical codes etc.)
- I confirm system is installed according to **manufacturers installation manual or installation specification** If failed to complete, our technician will fail the start-up verification and there would be an extra cost for him to come back to site. **Minimum cost \$250.00 plus travel and GST**
- I confirm systems AC power are installed by using stranded wire and not solid-core wire if required by **manufacturers installation manual** If failed to complete, our technician will fail the start-up verification and there would be an extra cost for him to come back to site. **Minimum cost \$250.00 plus travel and GST**
- As monitors not a junction boxes all wire connections with wire nuts are made in junction box outside the monitor **(Please note, Wire connection inside the equipment can )**
- I confirm there are no fault or sensors/Transmitters not powered up **(Please check all sensor/transmitter)**
- Sensor/Transmitter are easily accessible by our technician.
- Shielded 18 gauge cable used to connect to sensor/transmitter & shield not used as conductor.
- I confirm connections to all fans that are within connection to the hazardous monitoring system are completed and function as per design. Fans are in **AUTO MODE** before our technician attends site.
- The sensor enclosures/boxes are not a junction boxes but a piece of equipment so by joining wires in the equipment enclosure our technician will fail the start-up verification and there would be an extra cost for him to come back to site. **Minimum cost \$250.00 plus travel and GST**
- Equipment mounted away from potential sources of moisture and water.
- No shorts or open circuits on sensor wiring . DC power wire connected correctly to sensor/monitor unit
- AC power wire connected correctly to monitor. Fans wired to **Low** warning/alarm and **Failsafe** or both **Low & High** warning/alarm and **Failsafe**
- If our technician has to go on ladder, scaffolding or on lift's it will be done as per WorkSafeBC regulation and standards **(Make sure Certified personal required to operate lift are available at all time for our technician)**
- Our technician is not your onsite electrician or controller so if he has to make any wire connections or changes in the wire figuration it will be for an extra charge a minimum \$250.00 and following hourly rate of \$125.00 and we cannot take any responsibility for the system other than the verification.
- Please make sure there are parking available for our technicians service vehicle**, if not we will charge the contractor for showing up, fail to provide parking and drive away which means start-up would need to be re-scheduled for a date where site can provide parking.
- If our technician must enter any confined spaces, it will be done as per WorkSafeBC regulations and all safety equipment will be provided by others including (operational ventilation system, personal winch, on site supervisor must be present at all time)

## BILLING INFORMATION

**Billed to:** **( Only used if start-up not included in purchasing of monitoring equipment or any additional applicable fees not covered by suppliers of equipment ) We do require this filled out as well, before we will be able to attend site/buildings.** **We accept :**   

Name: \_\_\_\_\_ Email address: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email address: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Accounts Payable Email Address: \_\_\_\_\_

PO Number: \_\_\_\_\_ Accounts Name: \_\_\_\_\_

**Our technician cannot attend to site without this form is fully completed and signed and returned to our office.**

All our work are done to meet B.C 's code requirements and regulations  
All our hazardous gas monitoring work/testing are done to meet Manufacturer, BC Building code, ASHRAE, WorksafeBC regulations and standards for hazardous gas monitoring

I have completed this form and I understand it's content

Before sending this start-up verification request in PLEASE make sure to read manufacturers installation manual and double check the installation is as per manufacturers installation specification. Our technician will fail the start-up verification if system NOT comply with manufacturers installation specification

Signature

Date

Name in print. Please

Telephone

The start-up verification will be send electronic to whom are invoiced for our service within the same day service are done

We cannot send this to other email address without be directed to by invoiced customer

Viking Technologies Ltd  
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Telephone: 604-298-6453  
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